

APPROVED MINUTES FOR TOWN BOARD MEETING

MAPLE, WI

Thursday, March 14, 2024

The monthly meeting for the Town of Maple was called to order by Chairman Dustin Soyring at 7:00 pm at the Maple Community Center.

ROLL CALL

Chairman Dustin Soyring, Supervisor Jon TePoel, Supervisor Thad Lintula, Treasurer Tanya Colby, Foreman Roger Colby, Fire Chief Mike Lundeen, Planning Commission Secretary Gaye Erkel, and a handful of community members were in attendance. There being a quorum, the meeting was called to order.

APPROVAL OF MINUTES

MOTION by Supervisor TePoel, seconded by Lintula, and carried unanimously to approve the minutes of 8 February 2024.

TREASURER'S REPORT

MOTION by Supervisor TePoel, seconded by Lintula and carried unanimously to approve the Treasurer's report.

BRIEF PUBLIC COMMENT

Kent Makela asked if the town maps – made in 2009 as part of initial Planning Commission work – were still the town's possession; Clerk Lintula noted that she found them in the storage space and had several maps framed for the Community Center.

Foreman Colby noted that an individual had damaged the threads on the faucet at the Fire Hall. Both he and Fire Chief Lundeen need to attach hoses to fill pump trucks and other town machinery, to complete town work. The Town will need to replace the faucet head.

OLD BUSINESS

- 1. Update on project timelines for the new dump shed, and an ADA compliant bathroom update at the Community Center.*

Supervisor Lintula spoke about the new dump shed, including finishes, insulation, dimensions and pricing; Lintula estimates the completed shed – including updated electrical – will cost \$7,000. Local 361 Carpenter apprentices will complete the labor –free of charge- and construction is expected to begin late April / early May.

In 2024, the bathroom update will include an ADA compliant door and grab bars – Lintula expects the new door and grab bars to cost \$1,500; future work will include removing the urinal as well as moving and replacing the vanity.

MOTION by Chairman Soyring, seconded by TePoel, and motion carried unanimously to approve the purchase of materials for the dump shed and bathroom update.

2. *Update on the proposals process from student representatives from Tiger Manufacturing to develop a new sign for the Maple Town Park.*

There were no updates, as yet.

3. *Update on the grant proposal process for the Town park.*

Gaye Erkel gave an overview of a grant the town might be eligible for, as well as some recommendations to improve the park, including moving the horseshoe pit, retrofitting the playground area to improve accessibility, among other things.

4. *Update on various road funding opportunities – ARIP programs, etc.*

There were no updates, as yet.

NEW BUSINESS

1. *Review and discuss appointing a designee to complete the town's culvert inventory, as part of WisDOT's Small Bridge/Culvert Program.*

MOTION by Supervisor Lintula, seconded by TePoel, and motion carried unanimously to appoint Roger Colby to complete the town's culvert inventory, as part of WisDOT's Small Bridge/Culvert Program.

2. *Review and discuss amending the budget to hire and train a deputy clerk, to fill in on an as-needed basis.*

Clerk Lintula spoke to the need to have an additional person available trained to complete the duties of the clerk in the event that she is unable to complete said duties. By statute, the clerk may appoint a deputy of her choice, and Lintula noted that she'd reached out to Kayla Anderson and Anderson had expressed interest in the position.

In addition, by statute, the clerk is responsible for compensating the deputy clerk; thus, Lintula requested that the board consider amending the budget and re-allocating monies to fund a deputy clerk. Lintula presented a YTD budget summary as well as a budget amendment resolution for the board's consideration.

MOTION by Chairman Soyryng, seconded by Lintula, that the sum of \$1,000 be transferred from the Park Capital Outlay Reserve Account to the Clerk Expense Account. Motion carried unanimously to adopt Budget Resolution No. 2024-3.

3. *Review and discuss the need for a town debit card, to be used for reoccurring subscription charges; the WTA discourages credit card usage by towns.*

MOTION by Supervisor TePoel, seconded by Lintula, and motion carried unanimously to obtain a town debit card.

4. *Revisit the town's current purchasing policy; review and discuss any clarification or amendments that might need to be made.*

Clerk Lintula presented the town's current purchasing policy and noted that it might be prudent to clarify the policy somewhat. The board agreed to revisit the policy at a later date.

5. *Review and discuss renewing the Joint Powers Agreement with the Douglas County 911 Emergency System.*

MOTION by Chairman Soyryng, seconded by Lintula, and motion carried unanimously to renew the Joint Powers Agreement with the Douglas County 911 Emergency System.

COMMITTEE REPORTS

1. *County Supervisor*

County Supervisor Loustari gave an overview of the work being done at the local, county, and state level. He noted that the USDA will release parasitoid wasps on land in Maple, in an effort to control the Emerald Ash Borer; the releases will be staggered and will happen this summer and next.

Loustari also noted the County made the transition to a wi.gov domain, that the Highway Department is almost fully staffed, that the bridges on the Tri-County Corridor will be inspected this year, and that the culvert replacement on HWY 2-originally slotted for 2025-will likely occur in 2026.

2. *Town Foreman*

Foreman Colby noted he has continued to grade, brush along roadsides, and steam culverts; he also observed that there are soft spots on some of the town's sandier roads. Colby also reported that he purchased additional signage material at an auction. The retail value of the signs is about \$3,000 – the board noted their appreciation of his cost saving efforts on the town's behalf. Colby also noted that the grader will need to be ordered this year, as the warranty ends next April and there's a year-long wait for the machinery.

3. *Fire Department*

The Department responded to eight emergency calls this past month. Trucks and equipment, for the most part, seem to be in good working order. The office remodel continues – mudding and sanding are done, and the space is painted.

The department also welcomed a new member, Peter Raboin; Chief Lundeen asked that they approve Raboin's proposed membership.

MOTION by Chairman Soyring, and seconded by Tepoel to approve Raboin's membership to the Maple Fire Department; motion carried unanimously.

As always, folks interested in joining the department are encouraged to attend any of our Training or Meeting nights - the 3rd Wednesdays of the month and last Monday or Wednesday of the month. New members are always welcome!

4. *Planning Commission*

The Planning Commission had nothing to report

FUTURE BUSINESS

1. *Scheduling the 2024 Road Tour.*

ADJOURNMENT

MOTION by Supervisor TePoel to adjourn the meeting at 8:30 pm; motion seconded by Lintula and motion carried unanimously.

Respectfully submitted,
Rachel Lintula, Clerk