

**APPROVED MINUTES FOR TOWN BOARD MEETING  
MAPLE, WI**

Thursday, January 11, 2024

The monthly meeting for the Town of Maple was called to order by Chairman Dustin Soyring at 7:00 pm at the Maple Community Center.

**ROLL CALL**

Chairman Dustin Soyring, Supervisor Jon TePoel, Supervisor Thad Lintula, Clerk Rachel Lintula, Treasurer Tanya Colby, Foreman Roger Colby, Fire Chief Mike Lundeen, Assessor Mike Schnautz, Planning Commission Secretary Gaye Erkel, and a handful of community members were in attendance. There being a quorum, the meeting was called to order.

**APPROVAL OF MINUTES**

**MOTION by Supervisor Lintula, seconded by TePoel, and carried unanimously to approve the minutes of December 14, 2023.**

**TREASURER'S REPORT**

**MOTION by Chairman Soyring, seconded by TePoel, and carried unanimously to approve the Treasurer's report.**

**BRIEF PUBLIC COMMENT**

Gaye Erkel asked some questions about the Municipal Parking Permit Fee Ordinance; Assessor Michael Schnautz was available to speak to her concerns.

**OLD BUSINESS**

1. *Adopt Ordinance 2023-12, the Mobile/Manufactured Home Monthly Municipal Permit Fee Ordinance, that allows the town to collect a monthly parking fee on user-owned mobile homes located within a mobile home park.*

**MOTION by Supervisor Lintula, seconded by TePoel, and motion carried unanimously to adopt Ordinance 2023-12.**

2. *Review and discuss moving forward with maple.wi.gov town email addresses for town officials., particularly for the clerk and treasurer: clerk@maple.wi.gov, treasurer@maple.wi.gov, chairperson@maple.wi.gov, supervisor1@maple.wi.gov, supervisor2@maple.wi.gov, fire@maple.wi.gov.*

Clerk Lintula spoke to the need to have a wi.gov domain as this is being strongly encouraged at both the state and federal level; Lintula worked with the DET earlier this fall to secure the domain – as evident on the town website. The next step is transitioning all town officers to wi.gov email addresses, so as to maintain consistent, accessible public records. The annual cost - for a Microsoft 365 subscription- for six emails is \$432. The email accounts will belong to the office, not the person and allow a smooth transition to local offices for future elected officials. A grant is expected to cover the subscription cost in 2024.

**MOTION by Supervisor TePoel, seconded by Lintula, and motion carried unanimously to secure town emails with a maple.wi.gov domain name, and purchasing a Microsoft 365 subscription for each address.**

#### **NEW BUSINESS**

1. Review and discuss the driveway permit application for Ted Smith.

**MOTION by Chairman Soyring, seconded by Lintula, and motion carried unanimously to approve the driveway permit application for Ted Smith.**

2. Review and discuss the driveway permit application for Daryl and Lynn Saari.

**MOTION by Chairman Soyring, seconded by TePoel and motion carried unanimously to approve the driveway permit application for Ted Smith.**

3. Review and discuss Girl Scout leader Krista Werner's request to use the community center for troop meetings, on Monday evenings, one to two times per month.

**MOTION by Supervisor Lintula, seconded by TePoel and motion carried unanimously to waive the rental fee and allow the troop to use the community center during the school year.** The troop is onboard to complete volunteer projects this summer.

4. Review and discuss a Superior Days donation.

Discussion included past donations and amounts; the item was tabled for future review.

#### **COMMITTEE REPORTS**

1. *County Supervisor*

County Supervisor Loustari noted that most Committees have been on hiatus during the month of January; that the Zoning Office has been busy, particularly in the Town of Amnicon. A Zoning conference is scheduled for April 23, in Solon Springs.

2. *Town Foreman*

Foreman Colby noted he was still grading *after Christmas* and has continued to brush along roadsides; Colby has plowed roads as needed while Brian Loustari has plowed driveways as needed.

3. *Fire Department*

The Department responded to 16 emergency calls this past month: Maple - 2 EMS; Poplar - 1 EMS and 1 MVA with injuries calls. In 2023, the department responded to 113 calls and e VFD had 14 members qualify for the LOSA program.

Trucks and equipment, for the most part, seem to be in good working order. Engine 1 needs to have the

heater core in the defroster replaced as it is not putting out any heat. The office remodeling at the fire station continues. The VFD had 14 members qualify for the LOSA program.

As always, folks interested in joining the department are encouraged to attend any of our Training or Meeting nights - the 3rd Wednesdays of the month and last Monday or Wednesday of the month. New members are always welcome!

#### 4. *Planning Commission*

The Planning Commission had nothing to report.

### **FUTURE BUSINESS**

- 1. Schedule Open Book and the Board of Review with Assessor Mike Schnautz; Open Book is scheduled April 16, 2024 and the Board of Review, April 23, 2024.*

### **CLOSED SESSION, Pursuant to WI Statute 19.85 (1) g**

- 1. Review Circuit Court Case No. 2023-CV-309 with town legal counsel who is rendering oral or written advice concerning strategy to be adopted by the town.*

**MOTION by Chairman Soyring to move to closed session pursuant to WI Statute 19.85 (1) g, to review Circuit Court Case No. 2023-CV-309 with town legal counsel. Motion carried by roll call vote: Supervisor Lintula – aye; Supervisor TePoel – aye. Motion carried unanimously to move into closed session at 8:03 PM. MOTION by Supervisor Lintula to reconvene in OPEN SESSION at 8:22 PM, seconded by TePoel and motion carried unanimously.**

### **ADJOURNMENT**

**MOTION by Chairman Soyring to adjourn the meeting at 8:23 pm; motion seconded by Lintula and motion carried unanimously.**

Respectfully submitted,  
Rachel Lintula, Clerk